



## Grower Checklists

1. Vineyard creation  
Details for each of your vineyards are required.
2. Block creation  
Details for the blocks within each vineyard are required.

## Vineyard Management Checklists

1. Vineyard creation  
Details for each of your vineyards are required.
2. Block creation  
Details for the blocks and contracts within each vineyard are required.
3. Activity cost data creation  
Activity costs for each vineyard are required.
4. Harvester creation  
Details for each harvester that you own are required.

## Winery Checklists

1. Vineyard creation  
Details for each of your vineyards are required.
2. Block creation  
Details for the blocks and contracts within each vineyard are required.
3. Activity cost data creation  
Activity costs for each vineyard are required.
4. Crusher creation  
Details for each crusher that you own are required.
5. Harvester creation  
Details for each harvester that you own are required.

## Industry Statistics groups

1. Select regions of interest  
ISs can view shared reports in selected regions of interest.

## Auditor

1. Select regions of interest  
Auditors can view shared reports in selected regions of interest.
2. Certify Vineyards  
Auditors can certify vineyards as HACCP compliant.

## Contractor Checklist

1. Harvester creation  
Details for each harvester that you own are required.
2. Crusher creation  
Details for each crusher that you own are required.
3. Truck creation  
Details for each truck that you own are required.



## Vineyard creation

Mandatory	Vineyard details	
✓	Vineyard name	
✓	Vineyard abbreviation	
	Company Entity	
✓	Address 1	
	Address 2	
	Address 3	
✓	Suburb/Town	
	Postal/Zip	
	Country	
	State/Province	
✓	Region	
✓	Current vintage year	
✓	Vineyard manager	
	Wineries	
	Organic Certification provider	
	Organic Accreditation No.	
	Organic Expiry Date	
	Bio Dynamic Certification provider	
	Bio Dynamic Accreditation No.	
	Bio Dynamic Expiry Date	



## Block creation

Mandatory field	Base data					
✓	Block Code					
✓	Date Created					
✓	Vineyard					
	Corporate Entity					
✓	Variety					
	Clone					
	Rootstock					
✓	Trellis type					
✓	Irrigation type					
	Secondary irrigation					
✓	Year planted					
✓	Hectares					
✓	Row spacing					
	Number of rows					
✓	Trellis Length					
	Cordon Length					
✓	Vine Spacing					
✓	Number of vines					
	Irrigation valves					
	Vines per irrigation valve					
	Mechanical harvest	Yes		No		
✓	Block Status	Current		Obsolete		
	Fruit Distribution					
✓	Distribution type	Contract	C/Spot	Internal	Internal/S	Spot
	Tonnes Withheld from Spot					
	Data sharing – spot market					
✓	Data sharing – base data	Yes		No		
✓	Data sharing – crop forecasts	Yes		No		
✓	Data sharing – test results	Yes		No		
✓	Data sharing - nutrition	Yes		No		
✓	Data sharing - sprays	Yes		No		
✓	Data sharing – irrigation	Yes		No		
✓	Data sharing – block results (yield)	Yes		No		
✓	Data sharing - pruning	Yes		No		
✓	Data sharing – soil improvements	Yes		No		
✓	Data sharing – field assessments	Yes		No		
	View Previous Vintages					
	View Earliest Vintage					

## Contract creation

✓	Grower Block Number					
✓	Contracting Winery					
	Contract type	Spot	Variety/Area	Variety/Quality Scale/Tonnes	Variety/Tonnes	
	Winery Contract No.					
	Winery Block Ref. No.					
	Quality Scale Item	Icon	Super	Premium	Commercial	Bulk
	Contract tonnes					
	Agreed tonnes					
	Max Tonnes per Hectare					
	Max Overrun Percent					
	Max Overrun Tonnes					
	Agreed Tonnes					
✓	Contract start date					
✓	Contract expiry date					
	View previous Vintages					
	View Earliest Vintage					
	Data sharing – fruit sale contract					
	Data sharing – base data	Yes			No	
	Data sharing – crop forecasts	Yes			No	
	Data sharing – test results	Yes			No	
	Data sharing - nutrition	Yes			No	
	Data sharing - sprays	Yes			No	
	Data sharing - irrigation	Yes			No	
	Data sharing – block results (yield)	Yes			No	
	Data sharing - pruning	Yes			No	
	Data sharing – soil improvements	Yes			No	
	Data sharing – field assessments	Yes			No	



## Activity cost data creation

Mandatory field	Details							
✓	Vineyard code							
✓	Activity cost name							
✓	Activity cost category	Labour	Labour and machine	Agro-chemicals	Soil improvement	Irrigation	Other	
✓	Unit of measure							
✓	Cost per unit							
	Tax rate							
✓	GST per unit							
	Agro-chemical reference							
✓	Is this activity currently active?	Yes			No			

Note:

Agro-chemical reference

- VineAccess will link to a standardised list of Agro-Chemicals published by AWRI, used for calculation of withholding periods, or company specific chemicals.



## Harvester creation

Mandatory field	Details		
✓	Registration Number		
	Harvester Make		
	Harvester Model		
	Harvester Year		
✓	Region		
	Current location		
✓	Minimum booking hours		
	Address1		
	Address2		
	Address3		
✓	Suburb/Town		
	Postal/Zip		
✓	Country		
	State/Province		
	GPS Yield Mapping Equipped	Yes	No
	Email New Time Bookings	Yes	No
	Email Rescheduled Time	Yes	No
	Email Cancelled Time	Yes	No
✓	Contract harvester	Yes	No
	Harvester users		
✓	Harvester manager		
	Harvester operator	Yes	No



## Crusher creation

Mandatory field	Details		
✓	Crusher name		
✓	Region		
✓	Address 1		
	Address 2		
	Address 3		
✓	Suburb/Town		
	Postal/Zip		
✓	Country		
	State/Province		
✓	Tonnes per hour		
	Operational hours		
✓	Start Time		
✓	End Time		
✓	Minimum booking hours		
	Email New Time Bookings	Yes	No
	Email Rescheduled Time	Yes	No
	Email Cancelled Time	Yes	No
	Contract crusher	Yes	No
	Crusher users		
✓	Crusher manager		
	Crusher operator	Yes	No



## Truck creation

Mandatory field	Details			
✓	Registration number			
	Make, Model			
✓	Type	Tipper	Flat bed	Semi
✓	Number of bins			
✓	Capacity			
✓	Region			
	Location			
	Current Location			
✓	Min Booking Hours			
✓	Address 1			
	Address 2			
	Address 3			
✓	Suburb/Town			
✓	State/Province			
	Postal/Zip			
✓	Country			
	State/Province			
	Email New Time Bookings	Yes	No	
	Email Rescheduled Time	Yes	No	
	Email Cancelled Time	Yes	No	
	Contract truck	Yes	No	
	Transport users			
✓	Transport manager			
	Transport operator	Yes	No	